# BBM 2 SPEAKING 1 (B)

# I. PENDAHULUAN

Bahan Belajar Mandiri 2 (dua) ini merupakan kelanjutan BBM 1 (satu) yang isinya masih mencakup pembelajaran Speaking I (speaking 1 B), topik-topik yang dibahas dalam BBM 2 (dua) ini berkenaan dengan everyday conversation yang merupakan topik lanjutan dari BBM 1. Jika dalam BBM 1 (Speaking I) dibahas pengenalan pada bunyi-bunyi bahasa Inggris (English sounds), how to start the conversation, partings, introduction, shopping for food, maka dalam BBM 2 ini, dibahas 'jobs' (what do you do), invitation termasuk polite expressions, telephone conversation, asking and giving direction.

#### **TUJUAN PEMBELAJARAN**

Penguasaan Communicative Competence, dengan menggaris bawahi pentingnya penguasaan Oral Communication.

Indikator :

Setelah pembelajaran diharapkan Anda dapat:

- 1. Menyebutkan berbagai macam pekerjaan.
- 2. Mengungkapkan ungkapan yang berkenaan dengan pekerjaan.
- 3. Mengucapkan ungkapan-ungkapan dalam polite request.
- 4. Mengenakan ungkapan-ungkapan tersebut sesuai dengan everyday conversation.

- 5. Menghafalkan ungkapan yang dipakai dalam 'invitation', kemudian menggunakannya.
- 6. Mengindentifikasikan ungkapan yang dipakai dalam telephone conversation dan menggunakannya.
- 7. Bermain peran dalam telephone conversation.
- 8. Mengungkapkan isi dialogue.
- 9. Menjawab pertanyaan tentang isi dialogue.
- 10. Berkomunikasi secara lisan dengan baik dan benar.

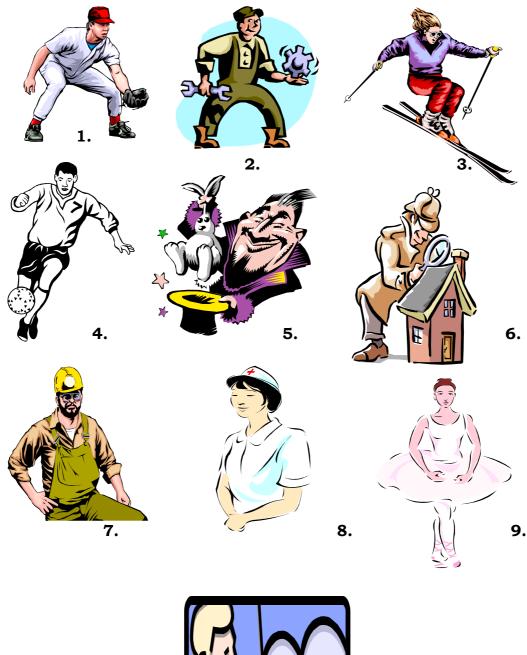
# UNIT 1 OCCUPATION/JOB

1.1. What do you do?

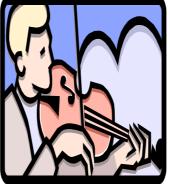
What is your job? <u>Practise reading the followings</u> :

Are you a farmer? Is he a mechanic? Is she a waitress? Is he a teacher? Are they students? Is he a welder? Is she a cook?

Were you a secretary? Were you a nurse? Is she a singer? Is she a mid wife?



Study the pictures in the next page, mention what their jobs are.



10.

These are their names :

No. 1. Tom – What does Tom do?
No. 2. Mr. Jacko – What does he do?
No. 3. Susan – What is Susan's Job?
No. 4. Scot – What does he do?
No. 5. Mr. Zein – What is his job?
No. 6. Mr. Holden – What does he do?
No. 7. Mr. Smith – Is he a welder?
No. 8. Mrs. Green – Is she a nurse?
No. 9. Miss. Alice – Is she a police woman?
No. 10. Mr. Anderson – Is he a postman?

# Occupation/job

1.2. The Want Ads

Study the dialogue!

- A : I'm looking for a job.
- B : What kind of work are you looking for?
- A : In my country I was a mechanic, I want to do the same thing here.
- B : Why don't you look in the news paper?
- A : That's a good idea.

#### 1.3. Practise

# What kind of work | are you looking for?

job tools car Why don't youlook in the news paper?ask your friends?go to the employmentcheck the bulletin board at the supermarket?

- A. What were you in your country?
- B. I was a | waiter.

carpenter. fisherman. welder. cook.

1.3. Exercise 1

Answer these questions after reading the dialogue.

- 1. Who is looking for a job?
- 2. Where do you think Mr. A comes from?
- 3. Is Mr. A an emigrant?
- 4. Was he a welder in his country?
- 5. What does he want to be?
- 6. To which country can somebody emigrate?
- 7. Is Australia English Speaking Country?
- 8. Can you be permanent resident in Australia?
- 9. Do you need a passport before you go to Australia?
- 10. Can you get a job there?

1.4 Tes Formatif 1

Choose the best choice!

- 1. A : What .....?
  - B : I am a cook.

A. are you do?	B. do you do?
C. your job?	D. you do?

- 2. ..... they farmer before they came to this country?A. are B. is C. was D. were
- 3. She is a ....., she works in a restaurant.A. DentistB. DoctorC. CookD. Farmer
- 4. He helps people who has a toothache, so he is .....A. an internist B. a dentistC. a surgeon D. general practitioner
- 5. A: Can you help him, he .....a job.
  B: What sort of job is he looking for?
  A. look for
  B. looks for
  C. looked for
  D. is looking for

No: 6, 7, 8, 9, 10 questions based on the following text.

#### Vocational training

A: I need a job but I don't have any training.

- B: Why don't you go to the skills center?You can get vocational training there.
- A: What kind of training?
- B: Auto body, mechanic, small appliance repair, upholstery, dry cleaning, welding.
- A: Stop, I am on my way.

#### Vocabulary

Mechanic : one who repairs machinery and tools.

Appliance	: tools or apparatus; instrument.
Upholstery	: materials used in business of upholstering.
Vocational	: kejuruan.

Questions

- 6. Who needs a job? A or B?
- 7. Make sentences using: vocation and vocational school.
- 8. Who should go to the skills center?
- 9. What kind of training do you need?
- 10. What is life skill?

#### **BALIKAN & TINDAK LANJUT**

Cocokanlah jawaban Anda dengan kunci jawaban tes formatif yang ada pada bagian akhir modul ini. Hitunglah jawaban yang benar kemudian gunakanlah rumus dibawah ini untuk mengetahui tingkat penguasaan Anda terhadap materi.

Rumus =

Jumlah yang benar dari tiap bagian (1, 2, 3) x 100% 5 Arti tingkat penguasaan yang telah anda capai: 90% - 100% = Baik Sekali 80% - 89% = Baik 70% - 79% = Sedang < 70% = Kurang

Apabila tingkat penguasaan anda tercapai 80% ke atas, maka anda dapat meneruskan pembelajaran ke Kegiatan Belajar 2. Jika tidak, Anda harus mengulang Kegiatan Belajar 1.

# UNIT 2

# UNDERSTANDING REQUESTS, COMMANDS AND POLITE REQUESTS, AND DELAY WORDS

### 2.1. Study the followings.

- a. Sit down!
- b. Please sit down.
- c. Will you have tea?
- d. Go away!
- e. Will you come in?
- f. Please come in.
- g. Would you come in?
- h. Shall I open your coat?
- i. Would you like to join us?
- j. Do something!
- Which of the above sentences are commands?
- Which ones are included into request?
- Which ones are included into polite request?

(Dapatkah Anda menjawabnya?)

Coba pelajari contoh-contoh berikut ini.

- I. These are Commands:
  - a. Run away!
  - b. Be quiet!
  - c. Do it now!

#### II. These are Request:

- a. May I use your telephone?
- b. Can I help you?
- c. Please, take a seat!

- d. Will you drink coffee?
- e. Can we have a talk?
- III. These are Polite Commands:
  - a. Please mend this!
  - b. Would you kindly show me the way to the bank?
  - c. Would you like to dance with me?
  - d. Would you mind having tea?
  - e. Do you mind my smoking?
  - f. Do you mind if I smoke?
  - g. Would you mind not smoking?
- IV. These are delay Words (used while thinking what to say).

Well ..... Let me think ..... Let me see ..... Just a moment ..... Just a minute .....

- 2.2. Read the dialogue (Mr. X and a tailor, Y)!
  - X: Could you possibly <u>mend</u> this coat for me?
     Y: Let me look at it. Well... yes... just a moment.
  - 2. X: Look there is a hole here and pocket is torn.Y: Yes, yes. I'll sew up that pocket. But the hole will need darning.
  - 3. X: Would you kindly do it as soon as you can? When can I have it?
    - Y: Well now, let me see. I <u>might have it ready</u> at the end of Next week. Is that <u>soon enough</u>?

- 4. X: Just let me think. I'll have to wear it next Friday.
  - Y: Well, bring it on Monday, and you will have it back on Thursday evening.

(adapted from Michael West, Improve Your English)

2.2.1. Exercise 2

Study the dialogue, underlined which one is polite request, which one is command and which one is request.

# 2.2.2. Exercise 3

Use the correct word taken from the box to complete the sentences.

a. to come to my party	f. do you mind
b. let me	g. may I
c. mend	h. sewing
d. would you mind	i. soon
e. will you	j. would you
	k. would you like

- 1. "..... to dance with me?" he asked Nora.
- 2. My hobby is .....
- 3. A : Would you join us?
  - B : ..... see ..... yes, I would like to.
- 4. .....if I pick you up at 7 p.m.? tonight?
- 5. The guys are coming .....
- 6. ..... have a talk with you?
- 7. ..... not smoking?
- 8. ..... have tea or coffee?
- 9. Please ..... this bag.
- 10. ..... do me a favour?

# 2.2.3. Exercise 4

Answer these questions based on the above dialogue!

- 1. What needs mending?
- 2. To mend means to .....
- 3. What is the matter with the coat?
- 4. What will "Y" do to the pocket?
- 5. What is the meaning the hole will <u>need darning</u>?
- 6. When might it be ready?
- 7. When does "X" need the coat?
- 8. Please mention men's dress!
- 9. Please mention women's dress!
- 10. When do you put on rain coat?

## 2.2.4. Exercise 5

Choose the correct answer!

1. A : Would you come with us?		
В :		
(Certainly) (No, thank you.) (Yes, thank you.)		
2. K : Do you mind sitting here?		
L : (She doesn't agree.)		
(No, I do not) (Yes I do)		
3. R : Do you mind if I call you "Jack"?		
J : (He agrees.)		
(No, I don't.) (Yes, I do.)		
4. G : Would you like to dance?		
К :		
(Certainly) (Yes, I would to dance.)		
5. C : Would you have tea or coffee?		
Girls : (They prefer tea)		
(Tea, please.) (We don't like tea.)		
6. M : Would you like to have tea or coffee?		
B : (He agrees.)		
(Yes, thank you.) (No, thank you.)		
7. S : May I have a talk with you?		

# Cocokanlah jawaban Anda dengan kunci jawaban yang ada pada bagian akhir modul (BBM) ini.

#### 2.2.5. Tes Formatif 2

- I. Use the polite request below in your sentences!
  - a. Please
  - b. Would you kindly
  - c. Could you possibly
  - d. Would you mind
  - e. Do you mind
  - 1. See who is at the door!
  - 2. Pump up my bicycle!
  - 3. Mow the lawn!
  - 4. Post the letter!
  - 5. Make me some sandwiches!

#### II. Choose the correct answer!

1. Would you .....?

A. to have tea	B. have tea
C. having tea	D. had tea
2. Do you mind	?
A. taking a walk	B. to take a walk
C. take a walk	D. took a walk
3. Could you?	
A. to post this letter	B. posting this letter
C. posted this letter	D. post this letter
4. Mary, the coat needs	
A. to darn	B. be darn
C. darn	D. darning
5. The man who mends	the coat is a
A. tailor	B. dressmaker
C. model	D. painter

#### **BALIKAN & TINDAK LANJUT**

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Rumus = Bagian I jumlah yang betul x 2 = N I II jumlah yang betul x 2 = N2

# $\frac{\text{N.A = N bagian I (N I) + N 2 (Nilai bagian II) \times 100\%}{2}$

Apabila tingkat penguasaan anda tercapai 70% ke atas, maka anda dapat meneruskan Kegiatan Belajar 3. Jika tidak, Anda harus mengulang Kegiatan Belajar 2.

# UNIT 3

# POLITE WAYS OF ASKING A PERSON NOT TO ... (Mr. X is a businessman, Mrs. Y is his friend)

## 31. Study the Dialogue!

- 1. X : Shall I put my coat here?
  - Y : No, please, don't put it there; Won't you <u>hang</u> it up?
- 2. X : I'll sit in this chair, shall I?
  - Y : I wouldn't sit there, if <u>I were you</u>. It's been broken.
- 3. X : May I smoke a cigar?
  - Y : Oh, please don't, do you mind?
- 4. X : Now, I'll explain it quite <u>simply</u>.
  - Y : Do you mind not speaking quite so loud? The baby <u>is asleep</u>.
- 5. X : Certainly! I wonder if you'd mind not having the wireless on, while I talk?
  - Y : Of, course! I'll <u>turn it off</u>. Now tell me.

# Vocabulary

- 1. to hang hung hung : menggantungkan
- 2. to hang hanged hanged: menghukum gantung
- 3. If I were you/I would not: seandainya saya jadi anda/Saya tidak akan
- 4. a cigar: cerutu
- 5. have a cigarette: silahkan merokok kretek
- 6. quite simply: dengan sangat sederhana
- 7. quite quiet quit:

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quite = very = sangat
quiet : sunyi
quit: berhenti, meninggalkan
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- 8. asleep she is asleep: dia sedang tidur
- 9. sleepy: mengantuk
- 10. over sleep: tertidur/ketiduran
- 11. wireless: radio
- 12. turn off X turn on: mematikan X menyalakan

3.1.1. Exercise 6

Work in pairs, complete the following dialogue based on the written letter! (Anda bekerja berpasangan, lengkapilah dialog ini dengan melengkapi huruf yang ada).

- S ......Ip ......Ip .......here? No, d ...... it there; W ...... you h ...... it up?
   I'll s .....in this c ......, s ....... I? I w ......t s ..... th ...... if I w ...... you.
- 3. M ...y I s .....e a c .....? Oh, p .....e d .....t.
- 4. Now I ..... e .....n it q .....e s .....y.
  Do you m .....d not s ......g so 1 .....d?
  the baby i... a ......p.
- 5. C .....t ......y I wonder if you would mind not h ......g the wi ......s on while I t .....k. Of c .....e! I'll t ..... it of.

3.2.1. Exercise 7

Answer these questions after reading the dialogue above! See polite ways of asking a person not to .....

## Questions

- 1. Who is Mr. X?
- 2. What has he come to see Mrs. Y about?
- 3. Where did X want to put his coat?
- 4. Why must not X sit in that chair?
- 5. Why must X speak quietly?

# Cocokanlah jawaban Anda dengan kunci jawaban yang ada pada bagian akhir modul (BBM) ini.

# 3.2.3. Tes Formatif 3

Complete the following sentences by choosing one expression from the box.

- 1. ..... I come late?
- 2. ..... drop in?
- 3. ..... talking loudly in a cinema?
- 4. ..... smoking in a non smoking carriage?
- 5. ..... come late!
- 6. ..... pick flowers in a public garden.

- 7. ..... go for a window shopping?
- 8. ..... do me a favour?
- 9. ..... I give you a ring later? (give you a call)
- 10. ..... give me your telephone number.

# **BALIKAN & TINDAK LANJUT**

Cocokanlah jawaban Anda dengan kunci jawaban tes formatif yang ada pada bagian akhir modul ini. Hitunglah jawaban yang benar kemudian gunakanlah rumus dibawah ini untuk mengetahui tingkat penguasaan Anda terhadap materi.

Rumus = jumlah yang betul x 100% 10

Apabila tingkat penguasaan anda tercapai 70% ke atas, maka anda dapat meneruskan KB 4. Jika tidak, Anda harus mengulang KB 3.

# UNIT 4 VISITING

- 4.1. Read the following expressions used in visiting or invitation, then translate them.
  - 1. May I call on you Saturday afternoon?
  - 2. Are you going to be home on Monday?
  - 3. Will you be at your office on Saturday morning?
  - 4. What time will be <u>convenient</u>?
  - 5. Are you busy on Saturday afternoon?
  - 6. Will six o'clock be all right?
  - 7. Please come in.
  - 8. Would you like to come to my party?
  - 9. Let me see ..... certainly, I'd like to.
  - 10. I'll be with you in a moment.
  - 11. Please help your self to the cakes.
  - 12. I must be leaving now.
  - 13. I must be going.
  - 14. I am afraid it's time for me to say good bye.
  - 15. Please come again.
  - 16. Thank you for coming.
  - 17. Thank you so much for inviting me.
  - 18. Please don't be in a hurry.
  - 19. I've stayed long enough.
  - 20. Good bye, see you later.
- 4.2. Read the following dialogues.
- 4.2.1. Dialogue A

- A: May I call on you Saturday afternoon, Mary?
- M: Certainly
- A: What time will it be convenient for you?
- M: Five o'clock is the best time for me.
- A: Fine. Then I'll call on you.
- M: All right I'll be expecting you.

#### 4.2.2. Dialogue B

- A: I'm having a little birthday party with few friends next Saturday evening. Would you like to come?
- B: Thank you. It's very kind of you to invite me . What time Shall I come?
- A: By seven if possible.
- B: Well, good bye, Bill. See you at the party on Saturday evening.
- B: Sure thing. Bye, Ann.

#### 4.2.3. Exercise 8

Answer the following questions based on dialogue A and B above! (Jawablah pertanyaan berikut berdasarkan dialog A dan dialog B di atas).

- What is the meaning of call on you?
   Does it mean to pay a long visit or a short visit?
- 2. Who will be the visitor, A or M?
- 3. What time will the visitor come?
- 4. What is the meaning of "will it be convenient for you"?
- 5. Does the owner of the house (the hostess) agree to wait for the visitor?

Questions based on dialogue B, write or say True when the statement is true and write or say Fail, when the statement is not true.

- 1. Bill is holding a party next Saturday evening.
- 2. Ann invites Tom to come to the party.
- 3. Ann would like to invite Bill to come to her party.
- 4. The party will start at 8 o'clock.
- 5. Bill will be coming to party.

#### 4.2.4. Exercise 9

Do the followings by completing the blanks designed based on the letters.

- 1. May I c ..... on you next Sunday?
- 2. ..... you free tonight?
- 3. What time will ...e c .....
- 4. C .....y. I'd like to come.
- 5. Please h .....p y ..... s ..... to the cakes.
- 6. I m .....t be l ..... g now.
- 7. Don't be in a ..... y
- 8. Thank you f ..... I ..... g me.
- 9. W .....d you come again some t .....?
- 10. I've s ..... d long e ..... k.

# Cocokanlah jawaban Anda dengan kunci jawaban yang ada pada bagian akhir modul (BBM) ini.

#### 4.2.5. Tes Formatif 4

#### I. Choose the correct answer

- 1. Are you ..... on Sunday morning?
  - A. freedom B. business C. free D. work
- 2. ..... attend the charity garden party?
  - A. Would you to B. Please to

C. Would you like	D. Would you like to	
3. Certainly, I		
A. would like to come	B. come	
C. coming	D. would to come	
4. To call on means to		
A. telephone	B. travel	
C. pay a short visit	D. pay a long visit	
5 not smoking?		
A. Would you mind	B. Would you	
C. Please	D. Do	

## II. Complete the dialogue!

: (1) next Saturday?
: Let me see Is it Saturday afternoon?
: Yes. If you are free I'd like to (2) to have
afternoon tea.
: Certainly. I'd like (3) But what time?
: At 3.30, in my house.
: All right. Thank you for (4)
: That's (5)

#### **BALIKAN & TINDAK LANJUT**

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Rumus = yang betul dari bagian I x 2 + yg betul bag. II x 2

Apabila tingkat penguasaan anda tercapai 70% ke atas, maka anda dapat meneruskan KB 5. Jika tidak, Anda harus mengulang KB 4.

# UNIT 5 TELEPHONING

5.1. Anda diharuskan mempelajari ungkapan-ungkapan ini, kemudian menterjemahkannya kedalam bahasa Indonesia.

Please study the followings!

- 1. Hello, James speaking.
- 2. Hello, This is John Jones.
- 3. Hello, The Royal Hotel.
- 4. Hello, is this Mr. Brown?
- 5. Is that you, Mary?
- 6. Who is calling, please.
- 7. May I speak to Mr. Brown?
- 8. Is Mary Brown there?
- 9. Hello, extension 27, please.
- 10. I think you have the wrong number.
- 11. Will you hold the line a moment, please?
- 12. I'll call you back in ten minutes.
- 13. What's your phone number?
- 14. I'll call again tomorrow.
- 15. I can hardly hear you. Would you, mind speaking a little louder?
- 16. Thanks for calling.
- 17. It is engaged.

### 5.2. Penjelasan

- 1. Bila kita menerima telepon, maka hendaklah kita terus berkata hello, atau boleh juga menyebut nama Anda, seperti "Hello, John is speaking".
- Bagi seseorang yang bekerja di perusahaan, rumah sakit, sekolah, hotel, dsb, hendaknya menyebutkan nama perusahaan Anda, nama departemennya, misalnya: "Bank of America, Good Morning".
- 3. Jika orang yang menerima telepon bukan orang yang kita inginkan, maka kita akan berkata: "Hello, this is John Jones. May I speak to Miss Mary Smith?"
- 4. Jika orang yang menelepon tidak menyebutkan namanya, kita bisa bertanya : "Who is calling, please?"
- 5.3. Contoh-contoh percakapan/dialogue dan pertanyaan.

#### 5.3.1. Contoh Dialogue 1

- A: Hello.
- B: Hello, this is James Brown speaking. Is that you Mary?
- A: No, this is Jane. Wait a minute, please, I'll get her. (Mary, James Brown is on the telephone).
- Mary : Hello James, this is Mary.
- James : Are you free on Saturday night? I would like to invite you to go to the concert, Mary.
- Mary : Certainly. What time will you pick me up?
- James : Six thirty, is that all right with you?
- Mary : All right I'll be waiting for you. Thank you for inviting me.
- James : My pleasure.

#### 5.3.2. Exercise 10

Answer the following questions based on the above dialogue!

- 1. Whom does James Brown want to speak?
- 2. Who is Jane?
- 3. Does Mary know James?
- 4. What does James want?
- 5. Does Mary agree?
- 6. Where does James want to take Mary?
- 7. Will they meet at the restaurant?
- 8. Will Mary be waiting at home or at the restaurant?
- 9. Have you been to the concert?
- 10. Does James have the wrong number?

## 5.3.3. Contoh Dialogue 2

Operator	: The embassy of Japan
You	: Extension 27, please.
Ext. 27	: Hello.
You	: Is this Mr. Nakamura's?
Ext. 27	: Yes, who's calling, please?
You	: I'm John. May I speak to Mr. Nakamura?
Ext. 27	: Just a minute, please.

#### 5.3.4. Contoh Dialogue 3

- A : Hello.
- B : Hello. Is this Kebayoran seven, oh three three nine?
- A : No, this is Jatinegara eight oh four nine.
- B : Isn't this the Brown's residence?
- A : No, this is the Jaya bookshop.
- B : I'm sorry. I have the wrong number.

5.3.5. Contoh Dialogue 4

- A : Import-Export. May I help you?
- B : Mr. Jones, please.
- A : I'm sorry, he's on leave until the end of the month. Could I take a message?
- B : Can I speak with whoever is in charge?
- A : Certainly. Who shall I say is calling? Please?

5.3.6. Exercise 11

Complete these sentences!

- 1. Hello, John Jones .....
- 2. Hello, ..... is John Jones.
- 3. Hello, ..... 27, please.
- 4. ..... 318, please. (Hotel)
- 5. I think you have the ..... number.
- 6. Will you hold the ..... a moment, please?
- 7. The line is .....
- 8. I would like to place a ..... call.
- 9. May I have your ..... number?
- 10. ..... have a collect call?

#### 5.3.7. Tes Formatif 5

#### I. Choose the best choice!

1 you free on Saturday night?			
A. Were	B. do	C. is	D. are
2. May I	your te	elephone numb	per?
A. have	B. do	C. an	D. Had

3. Will you ..... the line, please?A. keep B. take C. bring D. hold

4. I am sorry,	, you	number.		
A. have	B. write	C. have the	ne wrong	D. had
5. The line is				
A. on	B. busy	C. up	D. turnin	g on

#### II. Complete the dialogue!

1.	А	: Hello, 0818138685?
	В	: No, it isn't. I'm sorry you
2.	R	: Good afternoon, Borobudur Restaurant. Can Iyou?
	С	: Yes, please. May I speak to the manager please?
	R	: Who shall I say who is?
	С	: Oh, This is David Rey, his friend.
	R	: Mr. Ray, the manager is notwill you leave a?
	С	: Just tell him that I this is my number 0818122347.
	R	: All right, sir. I'llhim.
3.	L	: I'd like to have call?
	R	: Certainly.

- 4. M : Hello, this is ..... May I .....?
  - R : Certainly.

#### **BALIKAN & TINDAK LANJUT**

Cocokanlah jawaban Anda dengan kunci jawaban tes formatif yang ada pada bagian akhir modul ini. Hitunglah jawaban yang benar kemudian gunakanlah rumus dibawah ini untuk mengetahui tingkat penguasaan Anda terhadap materi.

```
Rumus = yang betul dari bagian I x 2 + yg betul bag. II x 2
```

N = bagian I + bagian II x 100% 10

Apabila tingkat penguasaan anda tercapai 70% ke atas, maka anda dapat meneruskan pembelajaran berikutnya. Jika tidak, Anda harus mengulangnya.

# **UNIT 6**

# **ASKING AND GIVING DIRECTION**

Setelah mempelajari Unit 6 ini, Anda diharapkan mampu memahami ungkapan-ungkapan dalam Asking and Giving Direction dan penggunaannya.

- 6.1. Contoh-contoh ungkapan dalam Asking and Giving Direction:1. Excuse me. Can you tell me the way to the hotel Indonesia?
  - 2. Excuse me, but could you tell me where the museum is?
  - 3. Excuse me, it is this the way to the station?
  - 4. Pardon me, is this the right way to the post office?
  - 5. Excuse me, what's the best way to get to Gambir station?
  - 6. Excuse me, I'm looking for this address. Can you direct me?
  - 7. Excuse me. How can I get to Lapangan Banteng?
  - 8. Certainly. It's that large building over there.
  - 9. Follow the main road. You will come to the station in a few minutes.
  - 10. Sorry. I'm a stranger here myself.
- 6.2. Contoh dialogue
- 1. X : Excuse me sir, would you kindly tell me the way to Mr. A's house?
  - Y : Certainly. Take the first turning on your right, the second on you left, and it's on your right.
  - X : Thank you very much.
- 2. X : Would you kindly, tell me the way to Mr. C's house?

- Y : Certainly. Take the second on your right. Bear left at the cross road, and it's on your left.
- 3. X : Would you kindly, tell me the way to Mr. C's house?
  - Y : Certainly. Turn right at the traffic lights. It's just on this side of the church.
- 4. X : Would you kindly, tell me the way to Mr. D's house?
  - Y : Certainly. Go on till you come to the field on your right. Go straight across the field, and it's just on the other side.
- 5. X : Would you kindly, tell me the way to Mr. K's house?
  - Y : I'm sorry. I'm stranger in there parts.
- 6.3.1. Exercise 12

Complete this dialogue!

- 1. A : .....me. Can ..... the way to the nearest bank?
  - B : ......go on until you come to the cross road, turn left, the bank is on your .....
- 2. K : Excuse me. Would you .....to the nearest super market?
  - L : I'm sorry, I'm .....in this part.
- 3. a) How can I ..... to the station?
  - b) Could you ..... where the book shop?
- 4. .....where the museum is?
- 5. Would you like to .....

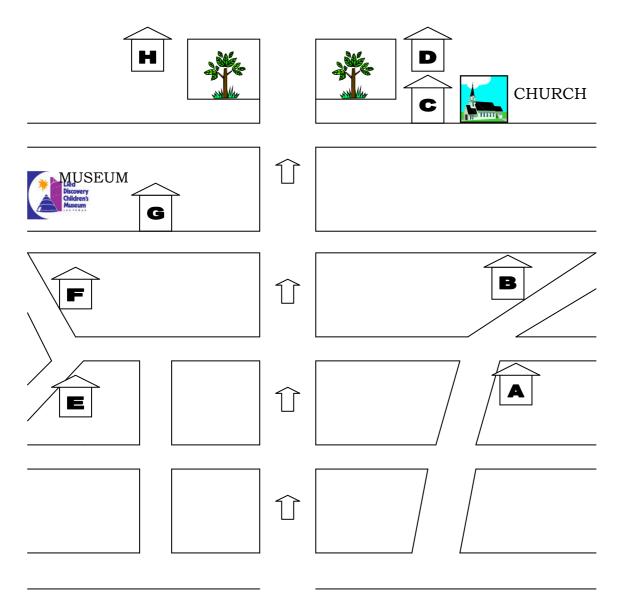
# 6.3.2. Exercise 13

# Translate into English!

- 1. Maaf, dapatkah Anda menunjukkan jalan ke museum?
- 2. Ya. Silahkan jalan terus, belok kiri pada persimpangan jalan pertama. Museum ada didekat taman.
- 3. Maaf. Jalan ke terminal bus yang mana?

- 4. Pak, silahkan naik angkutan kota (public transportation) yang menuju stasiun.
- 5. Gedung tersebut ada di sebelah apotek.
- 6.3.3. Exercise 14

Study the following map, ask the way to Mr. E, Mr. F and Mr. G.



- E.g. A: Excuse me, Sir. Would you kindly tell me the way to Mr. E's house?
  - B: Certainly ..... (see the example, the dialogue in 6.2.)

#### 6.3. Tes Formatif 6

#### I. Complete the following sentences!

- 1. Can you tell me the .....to the station?
- 2. Is this the.....way to get to the zoo?
- 3. .....the best way to the post office?
- 4. I'm .....I am a stranger in this case
- 5. Sorry to ......you, but can you .....me the way to the book shop?
- 6. .....way is the market, please?
- 7. .....the lavatory is?
- 8. It is not .....from the chemist.
- 9. Is the book shop ..... end of the street?
- 10. I am afraid I.....here
- II. Choose the correct word from the box.

a. turn to the left	b. follow the main road
c. bear left	d. at the end of the street
e. a cross the bridge	f. it's on your left

- 1. You must..... (mengikuti jalan utama).
- 2. Please ..... (belok kiri).
- 3. Mr. E's house? O.K, please ..... (menikung kekiri), it is near the park.
- 4. Go ..... (melewati jembatan) turn right, it is on your right.
- 5. The book shop is ..... (diujung jalan).

### BALIKAN DAN TINDAK LANJUT

Cocokkanlah jawaban Anda dengan kunci jawaban tes formatif yang ada pada bagian akhir modul ini. Hitunglah jawaban yang benar kemudian gunakanlah rumus dibawah ini untuk mengetahui tingkat penguasaan Anda terhadap materi. Rumus = Bagian I : Jumlah jawaban yang benar x 2 x 100% Bagian II : Jumlah jawaban yang benar x 2 x 100% Nilai akhir : <u>Bag. I + Bag. II x 100 %</u> 2 Arti tingkat penguasaan yang telah anda capai: **90% - 100%** = Baik Sekali 80% - 89% = Baik 70% - 79% < 70% = Sedang Kurang Apabila tingkat penguasaan Anda mencapai 80% ke atas, maka Anda dapat meneruskan Bahan Belajar Mandiri 2. Bila penguasaan kurang dari 80%, Anda harus mengulang kembali.

# **KUNCI JAWABAN LATIHAN (EXERCISES)**

1.3. Exercise 1

1. Mr. A is looking for a job.

2. A comes from Non English Speaking Country.

- 3. Yes, he is.
- 4. No, he was not.
- 5. He wants to be a mechanic.
- 6. To Western Countries, to Singapore, to South Africa.
- 7. Yes, it is.
- 8. Yes, I can.
- 9. Yes, I do.
- 10. Yes we can.

2.2.1. Exercise 2

(No keys  $\_$  See polite request).

2.2.2. Exercise 3

- 1. k
- 2. h
- 3. b
- 4. f
- 5. i
- 6. g
- 7. d
- 8. j
- 9. c
- 10. j

#### 2.2.3. Exercise 4

1. the coat needs mending.

- 2. to repair.
- 3. its pocket is torn.
- 4. Y will darn the coat.
- 5. it means : (lubangnya perlu dijahit)

- 6. as soon as possible.
- 7. it might be ready as soon as possible.
- 8. men's clothes : t-shirt, trousers, shirt, tie, suits.
- 9. women's dress : blouse, skirt, stockings, night gown, etc.
- 10. when it rains.

#### 2.2.4. Exercise 5

- 1. Certainly.
- 2. L. Yes, I do.
- 3. No, I don't.
- 4. Certainly.
- 5. Tea, please.
- 6. Yes, thank you.
- 7. Certainly.
- 8. Yes, please.
- 9. Certainly.
- 10. Yes, I do.

#### 3.2.1. Exercise 6

- 1. shall put mycoat. No, don't put - doit there will - hang
- 2. I'll s i t in this chair, s h a l l.

Iwouldn't there if I were you.

- 3. May I smoke a cigar? Oh, please don't.
- 4. Now. I'll explain it quite simply.
  - m ind s p e a k i n g l o u d
  - is-asleep
- 5. Certainly! Not having the wireless on while I talk. of course I'll take it off.

3.2.2. Exercise 7

(No keys)

4.2.3. Exercise 8

(No keys)

4.2.4. Exercise 9

- 1.Icall.
- 2. A r e.
- 3. h e convenient.
- 4. Certainly.
- 5. help your self.
- 6. must leaving.
- 7. hurry.
- 8. for inviting.
- 9. Would time
- 10. stayed long enough.
- 5.3.2. Exercise 10

(No keys)

5.3.6. Exercise 11

- 1. Speaking.
- 2. This.
- 3. Extension 27.
- 4. Extension 318.
- 5. Wrong.
- 6. line.
- 7. busy.
- 8. Long distance.
- 9. telephone number.
- 10. Can I have.

#### 6.3.1. Exercise 12

- 1. A : Excuse me. Can you show me.
  - B : Certainly. Your right.
- 2. K : tell me the way.
  - L : I am the stranger.
- 3. a) I get to.
  - b) tell me is.

4. Would you tell me.

5. Show the way to the chemist?

6.3.2. Exercise 13

(No keys but see the examples).

6.3.3. Exercise 14(No keys but see the examples).

#### Kunci Jawaban Tes Formatif

1.4. Tes Formatif 1

- I. 1. B
  - 2. D
  - 3. C
  - 4. B
  - 5. D
  - 6. A

7. We have good vocation. He teaches in vocational school.

8. A

9. I need welding.

10. Life skill is knowledge, skill, value, norm.

2.2.5. Tes Formatif 2

I. 1. a) Please mow the lawn.

- b) Would you kindly post the letter?
- c) Could you possible pump up my bicycle?
- d) Would you mind seeing who she is at the door?
- e) Do you mind making me some sandwiches?

II. 1. B 2. A 3. D 4. D 5.A

3.2.3. Tes Formatif 3

- 1. j) Do you mind if I come late?
- 2. g) Would you like to drop in?
- 3. e) Would you mind not talking .....
- 4. f) Do you mind not smoking .....
- 5. a) Don't come late!
- 6. c) Please don't pick flowers .....
- 7. g) May I go for .....

8. I) Could you do me a favour?

- 9. j) Do you mind if I give you .....
- 10. k) Can you give me .....

### 4.2.5. Tes Formatif 4

- I. Choose the correct answer.
  - 1. C 2. D 3. A 4. C 5. A

#### II. Completion.

- 1. A : Are you free .....
- 2. A : invite.
- 3. B : to come.
- 4. inviting me.
- 5. all right.

#### 5.3.7. Tes Formatif 5.

- I. 1. D 2.A 3. d 4. C 5. B
- II. 1. A : is this?

A : I am sorry you have the wrong number.

2. help?

R: calling?

R: in.

a message.

my telephone?

C: called.

my telephone.

I'll tell.

- 3. a long distance.
- Hello, this is Maria.
   May I speak to Michael.

#### 6.4. Tes Formatif 6

- I. 1. the way
  - 2. right
  - 3. Where is
  - 4. sorry
  - 5. trouble you, show
  - 6. Which
  - 7. Excuse me tell me where
  - 8. far away.
  - 9. is located
  - 10. don't a stranger
- II. Choose the correct word
  - 1. b.
  - 2. a.
  - 3. c.
  - 4. e.
  - 5. d.

#### GLOSSARIUM

**Mechanic** : one who repairs machinery and tools.

**Appliance** : tools or apparatus; instrument.

**Upholstery** : materials used in business of upholstering.

**Vocational** : kejuruan.

to hang – hung – hung : menggantungkan

to hang - hanged - hanged: menghukum gantung

if I were you/I would not : seandainya saya jadi anda/Saya tidak

akan

a cigar : cerutu

have a cigarette: silahkan merokok kretek

**quite simply** : dengan sangat sederhana

```
quite – quiet – quit:
```

**quite = very** :sangat

quiet : sunyi

**quit** : berhenti, meninggalkan

asleep - she is asleep: dia sedang tidur

sleepy : mengantuk

over sleep : tertidur/ketiduran

wireless : radio

turn off X turn on: mematikan X menyalakan

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