

BAB 1
Introduction 1: Introducing yourself

Introduction usually starts with a greeting. Here are some greetings:

Hi, Hello

Good morning (00:01 - 12:00)

Good afternoon (12:01-18:00)

Good evening (18:01-24:00)

Getting Acquainted

	Statement	Response
Greetings	Good morning/afternoon/evening Hello Hi	Good morning/afternoon/evening Hello Hi
Introduction	How do you do? My name is/I am Nice Pleased + to meet you Glad It's a pleasure	How do you do? My name is/I am Nice Pleased + to meet you too Glad It's a pleasure

When introducing yourself, remember to state your:

- Full Name
- Personal Information: Nickname, Address, Profession/occupation, Hobby/Interest, Family, Education, Place of Origin, Nationality, Date of birth



Exercise 1 Matching profession with meaning

Match the words and phrases from the text with their meanings.

Word / phrase Meaning

Word / phrase	Meaning
guru	practical good sense gained from experience, not study
a good start	to begin something well, to have an advantage at the beginning
executive career	a quality which is not obvious
invisible ingredient	advantage over others
elusive	a Hindu spiritual leader. Also used to indicate a respected and influential expert on something.
spread around	make known or available over a large area or to a large number of people
significant	understanding of a complex situation or problem
common sense	important, considerable
competitive edge	a job relating to the management of an organisation and to putting plans into effect
insights	something or someone that is elusive is difficult to find, achieve, describe or remember